Covansys

Weekly Executive Status Report

Project: Statewide Voter Registration System
Project Manager: W. Gary Bush   gbush2@covansys.com
For Weeks Ending: 21-Apr-06
Project Schedule: 416 days used of   336   total project days
                                                                124%   of implementation schedule expended

Project Highlights

The following represent the most important facts about the project as of this status report:

Phase 4 (Software Modification and Testing) Closing Out
- Final bug fixes are being made by the development team.
- MVC and AAMVAnet (SSA) link was de-activated, until a logic flaw could be corrected. Due next Monday.
- The full, bidirectional County Back-up solution is scheduled for testing on 4/30/06.
- Performance testing of the production server application was again re-scheduled for next weekend, due to rollout corrections.
- Most issues from the Group A Counties have been corrected. Group B scheduled to go live next week.
- FRD for Public Access Web application is in final drafting. Implementation targeted for this summer.

Phase 5 (Pilot Implementation) Concluded
- The Change Management Team continue to work issues uncovered previously in Essex, Mercer, and Ocean Counties.
- The pilot counties now move into Warranty support. Future issues will be handled through the SVRS HelpDesk.

Phase 6 (Staged Rollout and Deployment - Remaining Sites) is Underway.
- Group A Counties are now live. Most issues have been addressed. Others continue to be worked by the development and conversion teams.
- Rollout schedule for the remaining groups is very tight, due to numerous local elections, occuring monthly in various counties.
- Group B final data loads were completed this past week. On-site support delayed to the coming week, because of last Tuesday's school elections.
- Notification Cards, utilizing a common format for each county, are being printed to get counties a starting supply.

Business Transition Change Management Plan Underway
- CM staff continue to work with county staff, as required, to handle new issues and additional data conversion reviews.
- Track 2 (SVRS Application) training classes have been re-scheduled for the remaining counties and municipalities to align with the new rollout schedule.
- All training sites have been acquired to support the new class schedules.
- Two sets of regional classes are being scheduled to support those county staff who missed their previous Track 2 classes.
- Final set of municipal worker training classes are scheduled for mid-May.
- The CBT to provide additional training for on-going support of both current and future office staff is in final testing.

Data Conversions Enter Final Phase.
- Twelve Counties have been converted into the Production system.
- Group B counties' final data pulls were loaded this past week. Group C Counties' final data pulls were this past Monday
- Returns for the DataView sessions for the group D counties are being collected this week.
- Final Pull dates for the remaining 4 counties have been scheduled for May 1st. Adjusted CLIP's have been sent to them.

DIA Agency interfaces for Deaths and Felons now implemented. MVC was implemented this week, but being corrected.
- Full data loads of death and felon files will be received monthly from all 4 agencies.
- Driver's License and SSN interface was activated, but a logic bug must be corrected. Scheduled for testing next Monday.

Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P7a4	Process Data through Conversion Programs	GLBush	Underway	17-Apr	Final data pulls for five Group B counties loaded to SVRS.
P7a4	Process Data through Conversion Programs (DataView)	GLBush	Underway	21-Apr	3rd data pulls scheduled for five Group C counties to be loaded into SVRS next week.

Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P7b2	Conduct Internal Testing (Interface, Integration)	GLBush	Underway	24-Apr	MVC and SSN (AAMVAnet) interfaces being enhanced with new State requirements.

Coming Events
Upcoming Activities

The events listed below are highlights scheduled for the near future of the project.

Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Re-Scheduled	Performance and Load Testing of application & systems	12-Sep	22-Apr	System adjustments require more testing
Scheduled	Final Testing of the full County Backup Server System	30-Apr	19-May	To be implemented after all counties active

Project Scope Changes

The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	30-Jun-05	Large	Cost reduction approved.
Completed	Workflow changes for DIA screens	WG Bush	TDB	Medium	Final screens implemented
Approved	End-user hardware increase above proposal estimates	WG Bush	22-Jul-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Print Servers for each county (21)	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Cost Savings to State by dropping end-user hardware M&S in lieu of ordering additional replacement hardware.	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Server Racks for Mercer and Essex Counties	WG Bush	24-Aug-05	Small	State will purchase this HW through Covansys.
Approved	Additional PC purchases for Missed and Increased Counts to Counties	WG Bush	29-Aug-05	Medium	State will purchase this HW through Covansys.

High Level Project Schedule

ID	Task Name	Duration	Start
1	**New Jersey Statewide Voter Registration System (SVRS)**	**723 days**	**Tue 3/1/05**
2	**Phase 1 - Project Initiation Phase**	**44 days**	**Tue 3/1/05**
40	**Milestone 1 - Project Kickoff Meeting Completed**	**0 days**	**Wed 3/9/05**
41	**Milestone 2 - Application Demonstration Completed**	**0 days**	**Wed 3/16/05**
42	**Phase 2 - Business Needs Assessment / Gap Analysis**	**46 days**	**Wed 3/9/05**
86	**Milestone 3 - Requirement Documents Accepted**	**0 days**	**Wed 5/11/05**
87	**Phase 3 - Design and Implementation Planning**	**78 days**	**Thu 4/14/05**
139	**Milestone 4 - Detail Design Completed**	**0 days**	**Wed 5/25/05**
140	**Phase 4 - Software Modification and Testing**	**133 days**	**Mon 5/9/05**
141	P4a - Application Configuration/ Development	70 days	Mon 5/23/05
153	P4b - User Acceptance Test Plan (Application with Conversion Data)	24 days	Mon 5/9/05
163	P4c - Pilot Implementation and Support Plan	25 days	Thu 7/28/05
169	P4d - Training Materials and Documentation	30 days	Wed 7/20/05
175	P4e - Application Manuals and Supporting documentation	45 days	Thu 8/25/05
182	P4f - User Acceptance Testing	60 days	Mon 8/22/05
193	P4g- Establish Managed Server Sites	50 days	Tue 7/5/05
208	P4h - Organizational Change Management Implementation	46 days	Thu 8/4/05
215	**Milestone 5 - User Acceptance of Full Function Application Begins**	**0 days**	**Thu 9/1/05**
216	**Milestone 6 - User Acceptance of Full Function Application Comple**	**0 days**	**Mon 11/14/05**
217	**Phase 5 - Pilot Implementation**	**122 days**	**Wed 8/31/05**
218	P5a - Pilot Selection and Training	21 days	Wed 8/31/05
226	P5b - Pilot Installation and Support	74 days	Wed 9/14/05
227	P5b-Verify HW/SW for Production Site	2 days	Wed 9/14/05
228	P5b-Install Pilot Site Workstations and Peripherals	20 days	Wed 9/14/05
229	P5b-Convert/Migrate Pilot Site Data to SVRS	10 days	Tue 11/15/05
230	P5b-Execute Pilot Implementation Plan - Full Production System	15 days	Wed 11/30/05
231	P5b-Provide Support	15 days	Wed 11/30/05
232	P5b-Begin Installs of Rollout Site Workstations and Peripherals	15 days	Mon 11/28/05
233	P5b-Document Pilot Results	15 days	Wed 11/30/05
234	P5b-Distribute/Review Pilot Implementation Results with Key Stakeholders	5 days	Wed 12/14/05
235	P5b-Review/Submit/Obtain Signoff of Pilot Site Results for Full Implementation	5 days	Wed 12/21/05
236	**Roll out Delay**	**79 days**	**Tue 11/1/05**
237	**Milestone 7 - Production Installation Certification**	**0 days**	**Thu 9/15/05**
238	**Milestone 8 - Pilot Site Implementation Completed**	**0 days**	**Wed 12/28/05**
239	**Phase 6 - Staged Rollout and Deployment - Remaining Sites**	**63 days**	**Thu 2/23/06**
240	P6a - Training and Assessment Survey for Full Production	63 days	Thu 2/23/06
241	P6a-Review Training and Post Implementation Support Plan	4 days	Thu 2/23/06
242	P6a-Training of End Users by Groups	54 days	Wed 3/1/06
243	P6a-Review/Submit/Obtain Signoff of Full Implementation Training Results	5 days	Tue 5/16/06
244	P6b - Full Deployment and Production Implementation Tracking	63 days	Thu 2/23/06
245	P6b- Execute Rollout Plan (Grouped Sites)	63 days	Thu 2/23/06
246	P6b-Update System Software with Pilot Fixes	2 days	Thu 2/23/06
247	P6b-Begin Remaining Installs of Rollout Site Workstations and Peripherals	9 days	Thu 2/23/06
248	P6b-Election Avoidance Period	3 days	Wed 3/8/06
249	P6b-Perform Conversion/Migration of Group 1	15 days	Mon 3/13/06
250	P6b-Perform Conversion/Migration of Group 2	10 days	Mon 4/3/06
251	P6b-Perform Conversion/Migration of Group 3	10 days	Mon 4/17/06
252	P6b-Perform Conversion/Migration of Group 4	11 days	Mon 5/1/06
253	P6b-Review/Submit/Obtain Signoff of Full Implementation Results	15 days	Tue 5/2/06
254	**Milestone 9 - All Users Trained**	**0 days**	**Mon 5/15/06**
255	**Milestone 10 - Implementation Complete to all Sites**	**0 days**	**Mon 5/22/06**
256	**Phase 7 - Conversion and Interface**	**300 days**	**Mon 3/14/05**
257	P7a - Data Conversion	300 days	Mon 3/14/05
258	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
267	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
276	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
283	P7a4 - Data Conversion Results Cycle 3	168 days	Mon 9/19/05
284	Pilot Sites	115 days	Mon 9/19/05
285	p7a4 - Collect data from each Pilot data source	12 days	Mon 9/19/05
286	P7a4 - Process Data through Conversion Programs	5 days	Tue 11/15/05

285	p7a4 - Collect data from each Pilot data source	12 days	Mon 9/19/05
286	P7a4 - Process Data through Conversion Programs	5 days	Tue 11/15/05
287	P7a4 - Distribute Final Implementation Conversion reports to Pilot source contact person	5 days	Tue 11/22/05
288	P7a4 - Re-pull and Reprocess Pilot Data	5 days	Thu 2/23/06
289	**Staged Rollout per Site**	**46 days**	**Mon 3/13/06**
290	p7a4 - Collect data from Rollout data source	40 days	Mon 3/13/06
291	P7a4 - Process Data through Conversion Programs	46 days	Mon 3/13/06
292	P7a4 - Distribute Final Implementation Conversion reports to Rollout data source contact person	20 days	Tue 4/18/06
293	**P7b - DIA Interfaces**	**211 days**	**Tue 4/26/05**
294	**P7b1 - External Interface Design Document**	**48 days**	**Tue 4/26/05**
301	**P7b2 Interface testing results document**	**163 days**	**Tue 7/5/05**
302	P7b2 - External Interface Development	95 days	Tue 7/5/05
303	P7b2-Conduct Internal Testing (Interface, Integration)	25 days	Wed 10/12/05
304	P7b2-Document Internal Testing	20 days	Wed 10/19/05
305	P7b2-Conduct Network Testing with State MVC	10 days	Thu 2/9/06
306	**Phase 8 - Project Close-out and Transition to Maintenance and Support**	**345 days**	**Mon 10/10/05**
307	**P8w - Warranty Support**	**311 days**	**Mon 11/28/05**
309	**P8a - Organizational Change Management Post-Implementation**	**160 days**	**Mon 10/10/05**
313	**P8b - Final System and Technical Documentation**	**25 days**	**Mon 5/1/06**
321	**P8c - Final User Manuals**	**64 days**	**Thu 12/29/05**
327	**P8d - Project Wrap-up**	**5 days**	**Tue 6/6/06**
331	**P8e - External Public Website Development**	**82 days**	**Thu 2/16/06**
337	**Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed**	**0 days**	**Mon 6/12/06**
338	**Ongoing Project Management**	**356 days**	**Tue 3/1/05**
418	**Comprehensive Full Service Support**	**222 days**	**Thu 2/15/07**
423	**Milestone 12 - Maintenance and Support Complete**	**0 days**	**Mon 12/31/07**